

# SIP Outcome Area S2 Recurrence of Maltreatment- Workgroup Meeting Minutes

<b>Date:</b> 3/25/2019	3701 Branch Center Road, Sacramento, Conference Room 2	Verronda Moore, Co-Chair (CPS-PA)	Stephanie Biegler, Co-Chair (CAPC/B&B/Family Support Collaborative)
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## Attendees

A Michele Allée- WellSpace Health	P Vinder Lallian- My Sister's House	P Brian Pool- CPS Program Administration	
A David Baker- Sacramento Children's Home	A Canh Le- WEAVE	P Renae Rodocker- CPS Permanency Services	
A Arobia Battle- CPS Court Services	A Stephanie Linka- CPS Program Administration	A Patricia Vargas- Hope for Health Families	
A Gloria Bedford- CPS Executive Administration	P Verronda Moore- CPS Program Administration	A Jason Walkup- CPS- Emergency Response	
P Stephanie Biegler- CAPC/B&B/Family Support Collaborative	A Nikki Nelson- Bridges, Inc.	P Tara Zielenski- CPS Emergency Response	
P Kimberly Grimes- Alcohol and Drug Services	A Barbara Oleachea- CPS Emergency Response	P Kimberly Grimes, ADS	
A Roderick Howze- CPS Permanency Services	P Stacy Orr- CPS Program Administration		

## Discussion/ Action Items

<i>Agenda Item/Discussion</i>	<i>Minutes:</i>
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<p><b>Welcome and Introductions</b> (Verronda Moore &amp; All)</p>	<p>Co-chair informed workgroup that several CPS members and community partners gave written notice that they would not be attending today's meeting.</p>
<p><b>Review &amp; Approve 2/6/19 Meeting Minutes</b> (Stephanie Biegler and All)</p>	<p>Minutes were approved.</p>
<p><b>Group Review and Input on S2 draft Narrative for SIP PR, Year 2</b> (Verronda Moore &amp; All)</p> <ul style="list-style-type: none"> <li>• Review &amp; Discuss S2 action plan items</li> </ul>	<p>Group discussions:</p> <p><u>Strategy Workgroup section edits</u></p> <ol style="list-style-type: none"> <li>1. Add all dates the group met during Year 2 timeframe (June 2018 – May 2019)</li> </ol> <p><u>Current performance section edits – Qualitative Case Review</u></p> <ol style="list-style-type: none"> <li>1. Replace SOP bullet to read, "Evidence of Safety Organized Practice"</li> <li>2. Add the following bullets             <ul style="list-style-type: none"> <li>▪ Basic demographic data (age, gender, ethnicity) of child/youth</li> <li>▪ Zip code location</li> <li>▪ Did the first allegation and subsequent allegation include Domestic Violence, Substance Abuse and/or Mental Health</li> <li>▪ Were the first and second allegations the same or different</li> </ul> </li> </ol> <p><u>Status of Strategy Section edits</u></p> <ol style="list-style-type: none"> <li>1. Action Step K is not in alignment with Strategy Table.</li> <li>2. Further clarification needed on training for B&amp;B Staff-content and timeline of training, as well as implementation steps.</li> <li>3. Update all status on dates that speak to training begin delivered in March 2019</li> </ol>

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	<p><u>Obstacles &amp; Barriers Section</u></p> <ol style="list-style-type: none"> <li>1. Update all status on dates that speak to training begin delivered in March 2019</li> </ol> <p>Group also discussed the following possibilities for case reviews:</p> <ol style="list-style-type: none"> <li>1. A review of SOP dosages/language/documentation</li> <li>2. Complete a comparative analysis of cases that did/did not come back with substantiated referral</li> <li>3. Add satisfaction surveys for PCFTs for SIP Year 3 PR</li> <li>4. Track assigned SW with recurrence-for measuring overall trends</li> <li>5. Informal Supervision and Permanency programs may need further drill down</li> <li>6. Review Data Dig findings of the 81 of the 416 children that had a substantiated initial allegation that received a disposition of "situation stabilized" resulting in no promotion to a case. (See attached preliminary draft notes)</li> </ol> <p>Stage 1: 81 children were <u>randomly</u> selected for first qualitative review, which were all closed as situation stabilized.</p> <p>ATTACH COPY OF DATA DIG FINDINGS TO NOTES</p>
<b>Next Steps (Parking Lot)</b>	<p><u>Follow up actions:</u></p> <ol style="list-style-type: none"> <li>1. PM Tara will reach out to Yvette for B&amp;B trainings</li> <li>2. Co-Chair, Stephanie B will reach out to Melanie Richard for training on Prevention CFT meetings for B&amp;B</li> <li>3. Co-Chair, Verronda to reach out to Barbara O. for follow up with secondary training updates for March 2019</li> <li>4. SIP Lead, Barbara O to reschedule May 27 meeting due to Memorial Day Holiday</li> </ol>

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	<p><u>Submission Timeline Plan for SIP PR, Year 2:</u></p> <ul style="list-style-type: none"> <li>▪ 3/29/19 County submits initial draft to CDSS and Stakeholders</li> <li>▪ 4/19/19- CDSS and Stakeholder feedback due to County</li> <li>▪ 5/7/19- County submits 2<sup>nd</sup> draft to CDSS</li> <li>▪ 5/28/19- CDSS grants final approval if no additional edits are needed</li> </ul> <p>BOS Presentation of SIP PR, Year 2 to BOS</p> <ul style="list-style-type: none"> <li>▪ Summer 2019 (No approval required)</li> </ul>
<b>Plus/Delta (+/Δ)</b>	<p>Plus:</p> <ul style="list-style-type: none"> <li>• Appreciated being able to ask clarifying questions and get answers</li> <li>• Reviewing draft was helpful</li> <li>• Getting timeline for submission and responses from CDSS</li> </ul> <p>Delta:</p> <ul style="list-style-type: none"> <li>▪ None</li> </ul>
<b>Next meeting</b>	June 5, 2019