

Sacramento County Commission on the Status of Women & Girls

Meeting Minutes

January 25, 2022 from 5:30 pm – 7:00 pm

Location: Zoom Virtual Meeting (Open to the Public)

Drisana Bhatia	P	Isabelle Kim	A	Timiza Wash	P
Yating Campbell	P	Danielle Metzinger	P	Angelina Woodberry	P
Jinky Dolar	P	Tina Reynolds	P	Anya-Jael Woods	P
Jane Einhorn	P	Rachel Rios	P	Hailee Makin (alt)	
Linda Farley	P	Erin Saberi	P		
Shayne Corriea-Fernandez	P	Kate Saunders	P		

Membership Attendance (P=Present; A=Absent)

Guest Presenters: Jill Bruschera from Uptown Studios

Call to Order, Welcome and Introductions

Commissioner Erin Saberi called the meeting to order at 5:32 pm. Quorum was established. Guests were invited to introduce themselves via the chat box.

Welcome and Introductions

Welcome and opening remarks were shared by Commissioner Erin Saberi. Commissioners reviewed the meeting agenda and affirmed that meetings will continue to be held virtually given the current public health order. Commissioners continued introductions from the last meeting, sharing about why being on the commission is important to them.

Facilitated brainstorming around COVID-impact for women

Jill Bruschera from Uptown Studios facilitated an icebreaker activity and led a virtual brainstorming session to elicit ideas regarding how the pandemic has affected women and girls in the areas of mental health/health, child care/family care, housing, and economy/workplace. Ideas will help inform the Commission's future work. [See Attachment A]

Approve December Meeting Minutes (Action Item)

The December 14, 2021 meeting minutes were reviewed. **Motion was made by Commissioner Tina Reynolds, and was seconded by Commissioner Jinky Dolar to approve the December 14, 2021 meeting minutes. Abstained: Commissioner Rachel Rios. Motion carried.**

Public Comment: None

Rolling up Our Sleeves and Getting to Work!

Commissioner Tina Reynolds shared briefly about a grant opportunity from the California Commission on the Status of Women and Girls (CCSWG). A technical assistance (TA) call was held by CCSWG last week regarding the grant, and another TA call is planned for February 1st. Any commissioner who would like to attend and/or assist with the grant writing is welcome to do so.

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Discussion was held around applying for funding to assist the commission with capacity building, developing robust communications channels, and doing a deep dive into the impacts of COVID-19 on the women of Sacramento. Examples of activities to include in the application included creating a data clearinghouse and facilitating listening circles as recommended in the Blue Ribbon Commission [report](#) and/or additional facilitated brainstorming sessions to invite community members and leaders to share their ideas and experiences about Covid-19 impact, response, and recovery. Other examples included hiring a consultant to help facilitate the development of the commission work plan and/or other consultant work to help build the commission's foundation.

A question was posed asking for clarification on what the opportunities for capacity building are. Commissioners discussed using the Blue Ribbon Commission Report as a point of reference for the type of capacity building envisioned by the Blue Ribbon Commission.

Commissioners expressed interest in reading the proposal and providing feedback after the funding categories for the application have been identified.

Motion was made by Commissioner Tina Reynolds and was seconded by Commissioner Drisana Bhatia to create an ad hoc committee for the grant proposal. Motion carried. Commissioner Anya-Jael Woods is interested in participating in the grant proposal committee. Commissioners Angelina Woodberry and Danielle Metzinger offered to help review and edit the proposal. Public attendees Susan Wheeler and Leslie Fritz also expressed interest in helping review and edit the proposal.

Commissioners Erin Saberi and Tina Reynolds will host a meeting of the ad hoc committee at 10am on Tuesday, January 26, 2022. Commissioners and the public are invited to join the call to share ideas. The ad hoc committee will discuss the idea of holding a meeting with women leaders in the community to elicit feedback and discuss this opportunity more.

Public Comment: None

2022-23 county budget planning and data clearinghouse

Commissioners discussed strategizing advocacy around the 2022-23 county budget at a future meeting. The development of a data clearinghouse could inform budget advocacy. Commissioner Erin Saberi suggested that Sacramento State University's Institute for Social Research could possibly partner with the commission to build a data clearinghouse. Commissioners were encouraged to review the Blue Ribbon Commission [report](#) to inform future advocacy and begin giving this some thought.

Ad hoc Committees

At the December meeting Commissioner Tina Reynolds offered to help create a logo for the commission and that work has begun. Staffer Kristi Baumbach has set up a basic webpage for the commission, and it is ready for more information to be added. It was suggested that an ad hoc Communications committee be formed to address the immediate communication needs of the Commission.

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Motion was made by Commissioner Linda Farley to create a communications ad hoc committee and was seconded by Commissioner Jinky Dolar. Motion carried.

Public comment on item V: “Good idea.”

Commissioners were asked to email Staffer Kristi Baumbach if they are interested in being on the Ad Hoc Communications Committee.

Commissioners agreed to hold off on the creation of an ad hoc data committee until further discussion can be held.

Building the Commission’s Foundation

Orientation Binders

Staffer Kristi Baumbach provided an update that commissioner orientation binders are in the process of being created and will be available for pick up in February 2022. An electronic version will also be available in a google drive folder which commissioners will have access to. An email will be sent confirming when the binders are available and the location to pick them up.

Ethics Training/Form 700

Co-Staffer Abigail Nosce reviewed briefly the county legal requirement to complete an online ethics training as well as complete a form 700 statement. Co-Staffer Abigail Nosce will send out an email with how to complete both of these requirements. Commissioners were asked to let staff know if they have questions as well as confirm when they send in their form and certificate to the board so that we can help track completion.

Commission Website

Staffer Kristi Baumbach provided the link to the webpage created for the commission and confirmed that this page is where agendas and minutes will be uploaded prior to meetings. Commissioners affirmed that this page would be a good project for the Ad Hoc Communications Committee to review and help provide additional content to include on the page. Webpage address is <https://dcfas.saccounty.net/Admin/Pages/Sacramento-County-Commission-on-the-Status-of-Women-and-Girls.aspx>

Commission Bylaws Update

Co-Staffer Abigail Nosce thanked commissioners for the feedback and questions posed regarding the draft bylaws. The bylaws subcommittee is about halfway through reviewing feedback and hopes to have a draft ready for review by the next commission meeting in February 2022 with the goal of voting on the bylaws at the March 2022 meeting. Commissioners will have the opportunity to provide more feedback before the March meeting.

Brown Act Training Follow-up

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Co-Staffer Abigail Nosce asked if there were any outstanding questions regarding this topic after the last meeting. Confirmed there will be information regarding the Brown Act in the commissioner orientation binders.

Action Items and Next Steps

1. Confirmed the Ad Hoc Grant Proposal Committee will meet tomorrow at 10am. Zoom meeting information will be sent out to all commissioners after today's meeting by email and was also provided in the chat box.
2. Commissioners will let staffer Kristi Baumbach know if they want to be on either the Ad Hoc Grant Proposal Committee or the Ad Hoc Communications Committee.
3. Email will be sent out with questions related to the grant proposal as soon as possible so that those interested in helping provide feedback to inform the proposal can provide input. The proposal due date is February 4, 2022.
4. Commissioners were reminded to send in their quilt squares if they have not already done so in order that they can be made into a quilt for Women's History Month in March. Quilt squares can be mailed to Women's Wisdom Art PO Box 162537 Sacramento, CA 95816 by February 1, 2022. A request was made to take a photo of the quilt when it is complete.

Commissioner Erin Saberi thanked Tina Reynolds and her team member Jill Bruschera for facilitating the ice breaker and brainstorming session around the impact of the pandemic on women. She also gave special thanks to former Blue Ribbon Commissioner Marian Johnston for helping advise on the development of the bylaws and the commission in general.

Public Comment: Susan Wheeler asked to be invited to the grant proposal meetings and provided her email in the chat for the meeting invitation to be sent.

Meeting adjourned at 7:02 pm

Next Meeting:

Tuesday, February 22, 2022, 5:30-7:00 pm

Video/teleconference meeting