Meeting Minutes

November 1, 2018, Noon

Meeting Location

Department of Human Assistance

2700 Fulton Ave

Sacramento, CA. 95821, Conference Room 58

Facilitator: Chair, Robert Silva Jr.

Staffed by: Jenniffer Fong

Meeting Attendees:

Executive Members: Melinda Avey, Ernie Brown, Erica Jaramillo, and Robert Silva Jr.

Absent: Raymond Kemp

Guests: None

Sacramento County
Human Services Coordinating Council
Executive Committee Meeting
Staffed by Jenniffer Fong, DHS

Topic	Minutes
Call to Order	Chair called meeting to order.
Approval of the October 4, 2018 Minutes	Approval of October 4, 2018 minutes: Melinda Avey moved to approve; Ernie Brown seconded. Minutes approved.
Heroes of Human Services Awards Update	Program for Hero of Human Services Awards presented to Executive Committee. Program cover page updated. RSVP's for the 2018 event surpassed 160. Director of Department of Children, Family and Adult Services, Michelle Callejas to emcee event.
Slate of Officers for 2019	2019 Slate of Officers to be presented by Secretary, Ernie Brown at November HSCC monthly meeting. Slate includes: Ernie Brown – Chair, Erica Jaramillo – Vice Chair and Raymond Kemp – Secretary. Voting to occur at December meeting.
2019 Work Plan Retreat	Menu will be emailed to HSCC members and hard copy available at November meeting. Those attending shall submit payment at December meeting. Cost per meal is $15. $15 includes cost of meal, tax, delivery and contribution towards Keynote speaker, Bruce Wagstaff's lunch. Chair, Robert Silva Jr. to facilitate retreat.
HSCC Bylaws	Updates made to HSCC Bylaws will be presented and action taken to occur at December meeting.
Set Agenda for Main Council Meeting	Agenda for the November 8, 2018 main council meeting developed.
Public Comments	None
Announcements	Staff, Jenniffer Fong announced November to be last month Staffing HSCC due to accepting a position in Public Health.
Adjourn	Meeting adjourned