

**Sacramento County**  
**Human Services Coordinating Council**  
**Executive Committee Meeting**  
Staffed by Jerri Thompson, DHHS

**Meeting Minutes**

September 5, 2013, Noon -1:00 PM

**Meeting Location**

Dept. of Human Assistance

2700 Fulton Ave

Sacramento, CA. 95821

Conference Room 58

**Facilitator:** Ernie Brown, Vice Chair

**Meeting Attendees:**

Executive Members: Ernie Brown (Vice Chair), David Mana-ay (Secretary), Melinda Avey (at-large member)

**Absent:** David Ballard (Chair)

**Guests:** None

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Topic	Minutes
Call to Order	Chair called the meeting to order.
Approval of June 6, 2013 Minutes	Approval of April 4, 2013 Minutes: David Mana-ay moved to approve, Ernie Brown Seconded, Melinda Avey abstained. Minutes Approved.
Membership	<ul style="list-style-type: none"> <li>• New Member Applicant Kimberly Garth-James has her interview with the Chiefs of Staff at 2pm today. Ernie will be attending the interview on behalf of the Executive Committee.</li> <li>• The Adult &amp; Aging Commission has approved Reggie Williams to be a fill a rep seat on the HSCC. Staff will send in a letter of request the Board Clerk.</li> </ul>
Succession Planning	<ul style="list-style-type: none"> <li>• David Mana-ay, as Chair of the Council Development Committee will work on the Slate of Officers and with input from the HSCC Chair, bring forward more information to the October Executive meeting.</li> </ul>
Heroes of Human Service Awards	<ul style="list-style-type: none"> <li>• The “Call for Nominations” was announced on August 19.</li> <li>• Twenty-three nominations were received.</li> <li>• Copies of the nominations were sent to the Chiefs of Staff and the HSCC Executive Committee for review.</li> <li>• Heroes of Human Services Awardee selection meeting with the Chiefs of Staff is set for September 19 at 3:00pm</li> </ul>
Set Agenda for Council Meeting	<ul style="list-style-type: none"> <li>• Agenda for September 12, 2013 Council meeting was developed.</li> </ul>
Public Comments	None
Announcements	Matt Mengelkoch has stepped down from the Executive Committee.
Adjournment	Meeting adjourned.