

Sacramento County
Human Services Coordinating Council
Staffed by Jerri Thompson, DHHS

Meeting Minutes

February 09, 2012, Noon -1:30 PM

Meeting Location

Dept. of Human Assistance
2700 Fulton Ave
Sacramento, CA. 95821
Conference Room 58

Facilitator: Ernie Brown - Chair

Scribe: Jerri Thompson

Meeting Attendees:

- HSCC Members - Melinda Avey, David Ballard, Ernie Brown, Mike McCune, Matt Mengelkoch, Michael Monasky, Paul Tanner, Frank Topping
- Ex-officio Members and Liaisons – Tracy Herbert, Gladys Deloney, Paul Lake, Bruce Wagstaff
- Guests - Cheryl Bennett, Patty Gainer, Alan Lange, David Mana-ay,

Absent: Jane Fowler

Sacramento County
Human Services Coordinating Council
 Staffed by Jerri Thompson, DHHS

Topic	Minutes
(Welcome and Introductions)	
Chairs Report	<p>A County Council’s Opinion on Terms and Quorum: County Council opinion stated:</p> <ol style="list-style-type: none"> 1. The number of terms is ambiguous. The Resolution simply states that no member may serve more than two consecutive terms. There is no other limitation. This Office reads this literally. There is no limit on the number of terms. However, if a member has served for two consecutive terms, he or she would need to wait for a new, nonconsecutive term, to be considered for reappointment. 2. The quorum is governed by the bylaws. As written, it requires a majority of the full membership to be present. However, the Council is free to amend those by-laws to provide that a quorum is a majority of the filled seats. Nothing in the Resolution establishing the council precludes such an amendment. <ul style="list-style-type: none"> ❖ Bruce Wagstaff informed the group that County Council suggested a modification be made to HSCC’s Resolution to redefine their quorum. A Board letter has been prepared for the Feb. 28th Board of Supervisors agenda to redefine quorum in the resolution for the HSCC to be “a majority of the seats filled with voting members of the council.” <p>B Membership Status: HSCC still has three pending applications. The Board Clerk said she is still waiting to hear back about the conflicting responses given by County Council as to the term limits before she can move forward with the pending applications. David Mana-ay said he was saddened and offended that the HSCC still has not heard back and he left the meeting.</p> <p>C New HSCC Website: Staff was able to work with the IT Staff at the Department of Health and Human Services to develop a new website for the HSCC. Link: http://www.dhhs.saccounty.net/Admin/Pages/HSCC/BC-Human-Services-Coordinating-Council-(HSCC).aspx</p>
Status of Bylaws	<p>David Ballard reported: He was asked to Chair the Ad-hoc Committee for the Bylaws, Procedures and Structural Issues. The other members of the Ad-hoc committee include: Ernie Brown, Cheryl Bennett, Bruce Wagstaff and Alan Lange. Three major issues that were raised were that of, “Terming Off,” “Term Limits” and definition of “Quorum”. The committee has met a few times and have worked hard to review much paper work, not only the current HSCC’s resolution but also the past three HSCC resolutions, the resolutions from the Member Advisory Boards and the “Policy and Procedures” of the HSCC. Bruce was a great help in getting legal interpretation from County Council on these issues.</p> <p>County Council’s opinion on the “Term Limits” and definition of “Quorum” were given during the Chair’s</p>

**Sacramento County
Human Services Coordinating Council
Staffed by Jerri Thompson, DHHS**

Topic	Minutes
	<p>report. For the issue of “Termining Off” which David Mana-ay had asked for a ruling on, County Council opinion was: “The Resolution establishes the qualifications of the members of the Council. To the extent a member no longer qualifies because he is no longer on one of Boards or Commissions from which membership is derived, his or her removal is automatic. The Resolution also provides that failure to attend three consecutive meetings or 75% of the meetings held in a year results in automatic removal.</p> <p>A full review of HSCC’s current bylaws by the Ad-hoc Committee was preformed. A copy of the proposed changes to the bylaws was provided to the group to review before next month’s meeting.</p>
Debrief of Work Plan Retreat Goals	<p>Handouts were provided and the Chair gave a debriefing of the 2012 HSCC Goals that had been developed during January’s Work Plan Retreat.</p> <p>Under Goal # 1, the words “the Homeless” were added to the objective “Advocate for rational alternative interim solutions to accommodate the Homeless” as it was missing. The suggested objective ‘Health impact assessments’ will now read “Incorporate health impact assessments into community planning”.</p> <p>Working with Sacramento County Community Planning and Development Department to implement the requirements of HS-9 will be listed. Matt Mengelkoch and Patty Gainer asked to be added as committee members for Goal # 1.</p> <p>The following Chair’s were chosen for each of the Goals: Goal #1–Frank Topping, Goal #2-Cheryl Bennett, Goal #3-David Ballard, Goal #4–Melinda Avey</p> <p>The changes will be reflected on the 2012 HSCC Goals document when reissued for the March meeting. Voting for the Goals will take place at the March meeting.</p>
Special Presentation: Emergency Preparedness for People with Access and Functional Needs	<p>Cheryl Bennett provided the following handouts and discussed the information on each one with the group: “Barriers to People who are Deaf and Hard of Hearing in the Sacramento County Emergency Evacuation Plan’s Public Alert and Warning System, the “Addressing the Needs of Vulnerable Populations in an Emergency Report of Findings and Recommendations August 14, 2008 by the HSCC Emergency Preparedness Ad Hoc Committee and a copy of the November 9, 2011 News Release “City of Los Angeles Ordered to Hire Experts to Revise Emergency Plans to Address Needs of People with Disabilities”. Cheryl informed the group through her presentation that Sacramento County is not prepared for a disaster. Our public alert and warning systems are not adequate, disaster drill training is not adequate, plans for notifying the homeless is inadequate and therefore our vulnerable populations-residents who will be most in need of special assistance will not receive it if a disaster occurs.</p>

Sacramento County
Human Services Coordinating Council
Staffed by Jerri Thompson, DHHS

Topic	Minutes
	<p>Cheryl shared that even though the Emergency Preparedness Committee is doing what the Office of Emergency Services (OES) has asked them to do, by producing a high level work in the gap analysis (which was produced by subject matter experts, and advocates who have lived experience), OES is not consistently at the table at the decision making level, therefore it is not moving forward and if revisions are not made to address the deficiencies in the County's Emergency Operations Plan & Emergency Evacuation Plan, people will die if a disaster occurs.</p> <p>Cheryl thanked the HSCC for supporting this issue by making it one of their 2012 Work Plan Goals.</p>
<p>Department and First Five Commission Updates</p>	<p>Human Assistance: Gladys Deloney reported.</p> <p>CalFresh (Food Stamps)</p> <ul style="list-style-type: none"> • Participating in "End Hunger in Sacramento" campaign with Saturday News and Review and other community stakeholders such as Food Banks. Currently, Sacramento County is fourth in the State in penetration rate which is those who are eligible are receiving the benefits. DHA is working toward targeting those who are not eligible to CalFresh (Food Stamps) and not currently receiving benefits. • Planning to do outreach to the grocery stores in Sacramento County that serve hot food. We will be making them aware of the change that allows them to request certification as a restaurant and a grocery retailer. In the past they could have only one certification. <p>Homeless</p> <ul style="list-style-type: none"> • Transitioning some Continuum of Care grants to non profit Sacramento Steps Forward in the next few months. DHA will retain some grants with funding that must come to a government entity. • Along with Sacramento Steps Forward DHA has done outreach to homeless sites with resource information and CalFresh (Food Stamps) information. <p>Volunteer Services</p> <ul style="list-style-type: none"> • On Monday, First Five Commission approved the funding request for our Volunteer Services program. This was an out of cycle funding request. There will be eight foster grandparent volunteers who will be assigned to First 5 partner sites. The Finding will be 836,000 each year for three years. The volunteers will be assigned to provide intensive 1:1 activities with 32-48 special needs children <p>Foster Care:</p> <ul style="list-style-type: none"> • AB12 (Extended Foster Care) - DHA received three requests to extend timing out youth from Foster Care.

Sacramento County
Human Services Coordinating Council
Staffed by Jerri Thompson, DHHS

Topic	Minutes
	<p>Earned Income Tax Credit - Free Tax Preparation</p> <ul style="list-style-type: none"> • DHA has started its free tax preparation service for Sacramento County residents at three of our Bureau offices. The locations are Susie Gaines Mitchell - 2450 Florin Rd, North Highlands - 5747 Watt Av and Fulton Av - 2700 Fulton Av. If you need more information on the tax preparation service, please contact Daniel Cerna at 876-8090. <p>Health and Human Services: Tracy Herbert reported.</p> <ul style="list-style-type: none"> • The new Health Officer, Olivia Kasirye, started yesterday. • DHHS continues to work hard on the Low Income Health Program (LIHP). It should start on July 1st if all goes as planned and should begin with a few thousands enrollees. • The department is working on Base Budgets as they wait to receive their General Fund Allocation. Budgets are due downtown on March 19th • The County has been in an unofficial hiring freeze which has impacted our CPS and Senior and Adult Services division. If they cannot hire staff into positions then they cannot expend enough money to drawdown all of the money that is available. <p>First Five Commission: Ernie Brown reported for Toni Moore.</p> <p>At their last Monday Commission meeting the major item on the agenda was the discussion of the Draft Budget Restoration Plan. In March of 2011, the State Legislature took action to sweep \$1 billion of First 5 reserves, which equated to a loss of \$48.5 million for First 5 Sacramento. In May of 2011, the Commission made \$43.7 million in reductions for the current five year Strategic Plan period (Attachment 1). The remaining \$4.8 million was to be reduced in future years. In response to law suits, the Court invalidated the budget bill in November of 2011. Assuming the State does not appeal the Court's ruling, and does not attempt to redirect First 5 funding through a ballot measure, the Commission can move forward and implement a budget restoration plan effective July 1, 2012. Staff recommended that the Commission consider a budget restoration plan that includes the following actions:</p> <ul style="list-style-type: none"> • Restore some, but not all high priority programs for the remaining three years of the current Strategic Plan period. <ul style="list-style-type: none"> ○ Birth & Beyond / Family Support Collaborative ○ Sacramento Children's Home Crisis Nursery Program ○ Nine School Districts / core school readiness services ○ Restore two of ten staff positions-reducing staff from 21 to 13 rather than 21 to 11 FTE's • Solve the "Cliff" — eliminate the need to reduce the overall budget by 22% after FY 2014-15 • Use the estimated \$5 million balance for one of the following three options: <ul style="list-style-type: none"> ○ During the current Strategic Plan period, continue to invest in fluoridation projects —

**Sacramento County
Human Services Coordinating Council
Staffed by Jerri Thompson, DHHS**

Topic	Minutes
	<p>examples include a new project aimed at Rancho Cordova or additional assistance for the City of Sacramento</p> <ul style="list-style-type: none"> ○ During the current Strategic Plan period, fund immediate and/or emerging needs — examples include but are not limited to services to reduce the disproportionate number of deaths among African-American infants and subsidized child care slots for low income working parents ○ Set the funding aside for use in the next three or five year Strategic Plan period which will begin in Fiscal Year 2015-16 <p>Based on the discussion that occurred at Monday's Commission meeting, most Commissioners were supportive of the Staff recommendations to restore some, but not all the high priority programs for the remaining three years of the current Strategic Plan listed above, restoring two of the ten staff positions and the solving the "Cliff" issue. As to what to do with the remaining \$5 million, most supported using it for immediate and/or unmet needs. A few voiced support for fluoridation. A few indicated the need for more discussion around this part of it. Decision-making will occur at the March meeting, along with presentation of the 12-13 draft budget.</p>
<p>Member Advisory Boards & Community Member's Updates</p>	<p>Alcohol and Drug Advisory: Melinda Avey reported.</p> <ul style="list-style-type: none"> • Strategic Plan has been finished and the committees have started working on the objectives. • They are attending the AB 109 CCP meetings. (AB 109 shifts the responsibility for incarcerating many low-risk inmates from the state to counties). Big news from the last meeting was that Sheriff Jones has not re-opened the Roger Bowman Jail. He will be required to produce receipts for money spent in order to be reimbursed. <p>Disability Advisory Committee: Cheryl Bennett reported.</p> <ul style="list-style-type: none"> • One of DAC's current initiatives includes voting accessibility. Since this is an election year they will be evaluating some polling places based on some citizens concerns. DAC is working with the Dept. Voter Registration to develop some sample ballots that are more accessible. The ballots are currently posted in the PDF format which is not always accessible for people who use screen reading software. However the WORD format, which is accessible, presents security issues so they are working on trying to find a format that will work for both sides. • DAC will be talking with the Chiefs of Staff today over concerns that have come up about some of the current county contractors. Many of the current contractors are not accessible for people with disabilities. DAC would like to educate all of our county employees who are involved with developing and making recommendations on contracts to educate them to look at accessibility as part of the service and to not contract with providers who have not addressed accessibility. The County is

**Sacramento County
Human Services Coordinating Council
Staffed by Jerri Thompson, DHHS**

Topic	Minutes
	<p>responsible under the Americans with Disabilities Act for our contractors as well as our employees.</p> <p>Public Health Advisory Board: Michael Monasky reported.</p> <ul style="list-style-type: none"> • PHAB has been working for the last year with First Five Staff regarding a request from the Board of Supervisors (BoS) to look into the utilization rates of children receiving Denti-Cal services (children’s dental services). In Sacramento it is a Geographic Managed Care System called Denta-Cal. The utilization rates by children has been low anywhere from 5%-20%. They just received a utilization rate report from the State that requires some more clarification, but it looks like the rates have doubled roughly to 11%-40%, which so shows signs of improvement from the work they have done. <p>Mental Health Advisory Board: Frank Topping reported.</p> <ul style="list-style-type: none"> • Shawn Rashkis, from Disability Rights California, was a guest speaker at the last MHAB meeting. The mission of Disability Rights California is to advance the rights of Californians with disabilities. Rashkis explained their mandate from the Federal and the State is to advocate for those with disabilities. Rashkis spoke on AB 1421, better known as Laura’s Law. He received an invitation from MHAB’s Ad-Hoc committee as they look into what their version of Laura’s Law might be for Sacramento County. • MHAB had their Retreat; they set up goals which should be finalized by the end of the month. They are also finalizing their annual report to the Board of Supervisors. • MHAB chooses to go straight to the BoS with their issues. <p>Children’s Coalition: No report.</p>
Announcements/Public Comments	
Adjournment	Meeting adjourned at 1:34 pm.