

ADULT AND AGING COMMISSION

Executive Committee Minutes

Wednesday, January 16, 2019

12:00-1:40 PM

Present: P. Wait, C. Simon, J. Samora, J. Donovan, S. Takahashi

Absent: A. Carni

Decisions

1. We reviewed November ExCom Minutes and approved them with addition: page 1, number 4 end of last sentence to read "so we can take pictures of older adults".

Action Items:

- 1) Patty will bring livable communities recommendation letter to the AAC meeting for commissioner signatures.
- 2) Patty and Jim to attend BOS meeting on 1/31/19 to present AAC letter recommending adoption of livable communities program.
- 3) Jim will send email to all AAC commissioners: for anyone who wishes to volunteer assistance with "Celebrating Older Americans" event in May, a planning meeting to be held by ROC from 4-5p following the AAC meeting on 1/23/19.
- 4) ROC will present proposal for "Celebrating Older Americans" event to the COS on 1/31/19.
- 5) ROC will present details of "Celebrating Older Americans" event to AAC at 1/23/19 meeting and request volunteers.
- 6) ROC will hold next May event planning meeting from 4-5p following AAC meeting on 1/23/19.
- 7) Patty will send email to Palvinder regarding her commissioner status. She will request Palvinder forward the AAC brochure so that we can continue work on it.
- 8) Patty will form workgroup to plan March AAC retreat.
- 9) Silvia and Leslie will discuss the Aging Resource Exchange request for hosts at the 1/23/19 AAC meeting.
- 10) Patty will bring a sample district/liaison report form to the 1/23/19 meeting.
- 11) Casey will remind commissioners about need to update district workgroup meeting schedule at 1/23/19 meeting.

Details

1. Patty spoke with Bruce Wagstaff about proposal to the County Board of Supervisors on AARP's livable communities program. He will present to BOS on 1/31/19 and asked Patty to present a letter from AAC recommending adoption of the program at the meeting. Patty stated the city of Sacramento has already decided to include livable communities into their general plan.
2. May 2019 Aging Event – Jim presented 3 documents provided by Keri Vogtmann for review: draft Proposal to COS, planning document for ‘Celebrating Older Americans’ event, and minutes from the 1/7/19 ROC meeting. Event to be hosted by Sacramento Chapter of Aging 2.0. ROC will present proposal to COS at the 1/31/19 meeting. ROC is assisting with plans for the event and requests time at next AAC meeting to discuss the event and request volunteers to help with the event. ROC will meet from 4-5 after next AAC meeting. Discussed need to give BOS deadline for response due to time constraints with planning the event.
3. Website, business cards and brochures discussion. Need to get the website functional for AAC needs. The 2019 calendar was added but is not accessible, other documents are also not accessible. Apparently work on the website cannot be accomplished, business cards cannot be printed and brochures cannot be completed due to funding issues. Patty sent an email 1/16/19 to Michelle and Ruth requesting funds for the website, business cards and brochures. She also asked if we could pursue grant funding if county cannot support our fund requests.
4. Membership discussion – Casey stated that Palvinder did not request renewal of her appointment on the Commission and it expired at end of December. Two new commissioners have been appointed: Thomas Johnson and Rachel Hoskins.
5. Age Form- This was completed. A majority of the AAC Commissioners are 50 years of age or older.
6. February retreat discussion – Due to planning for the May event and status of the livable communities proposal, it was decided to postpone the February 2019 retreat until March. Planning for the retreat will continue. Possible topics for retreat were objectives for AAC for 2019, discussing livable communities, working with Agency on Aging Area 4 survey results.
7. Aging Resource Exchange discussion – Silvia and Leslie are requesting assistance with this monthly event. They need volunteers to host each month. The speaker calendar for 2019 has not yet been posted.
8. Liaison Reports discussion. Due to website issues, this has not been completed. Discussed having a standardized report form that commissioners can use for either district or liaison reporting each month/quarter.
9. District workgroup meetings – Casey stated the district workgroup meeting schedule needs to be updated.
10. Adjourn