



## *Department of Health & Human Services*

### **VOLUNTEER POSITION DESCRIPTION**

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#### **Child Supervision- Children Receiving Home Volunteer:**

**The Position:** The Sacramento County Child Protective Services Children Receiving Home office is a temporary location for children who have been removed from their families due to abuse or neglect while waiting for a more permanent placement is being sought. Child Development Specialists work with social workers at intake to supervise the children in a supportive, caring environment. This helps to reduce the impact of the separation for the child from their family. Volunteer/student receives supervision and guidance by working alongside with Child Development Specialists. Main duties are to engage and supervise children of all age in activities, movie, crafts, or games; prepare snacks, observe behaviors, and provide emotional support to children.

**Location:** 3555 Auburn Boulevard, Sacramento 9582.

**Hours:** Day shift: Monday – Friday during 8:a.m. – 6:00 p.m.  
Evening shift: Monday – Friday during 6:00 p.m. – midnight  
Weekend shift: Saturday and Sunday during 8:00 a.m. – midnight  
Hours and schedules are flexible and can be a combination of any shift. Four hours minimum per shift and 3-4 moth commitment are required.

**Qualifications:** Must be 18 years of age or older. Applicant must pass a criminal background screening. The volunteer/student must enjoy working with children, compassionate, patient, and able to engage children of all ages. Should have some experiences and an interest in working with children of special needs, and in particular, children exposed to abuse and neglect.

**Benefits:** Great internship opportunity for students in Child Development or Early Childhood Education majors or individual who wants to be in social work field. Gain work experience or school credits, support foster children, provide a community service, work in a professional and team environment. A performance evaluation and/or reference can be made available upon satisfactory completion of the assignment.

**To Apply:** Send résumé to e-mail address: [EdelmanT@SacCounty.net](mailto:EdelmanT@SacCounty.net) or contact the Volunteer Services Office at (916) 875-2027 for an application. Positions depend on availabilities.

**Questions?** Tonja Edelman, Volunteer/Student Intern Services Coordinator at (916) 875-2027.