

**Sacramento County Commission on the Status of Women & Girls**

**Meeting Minutes**

**February 22, 2022 from 5:30 pm – 7 pm**

**Location: Zoom Virtual Meeting (Open to the Public)**

Drisana Bhatia	P	Isabelle Kim	A	Timiza Wash	P
Yating Campbell	P	Danielle Metzinger	P	Anya-Jael Woods	P
Jinky Dolar	P	Tina Reynolds	P	Angelina Woodberry	P
Jane Einhorn	A	Rachel Rios	P	Hailee Makin (alt)	
Linda Farley	P	Erin Saberi	P		
Shayne Corriea-Fernandez	A	Kate Saunders	A		

*Membership Attendance (P=Present; A=Absent)*

*Guest Presenters: None*

**Welcome and Roll Call**

Commissioner Erin Saberi called the meeting to order at 5:32 pm. Quorum was established. Guests were invited to introduce themselves via the chat box. Welcome and opening remarks were shared by Commissioner Erin Saberi. Commissioners continued introductions from the last meeting, sharing about why being on the commission is important to them.

**Approve January 25, 2022 Meeting Minutes (Action Item)**

The January 25, 2022 meeting minutes were reviewed. **Motion was made by Commissioner Anya Jael Woods, and was seconded by Commissioner Rachel Rios to approve the January 25, 2022 meeting minutes with amendments. Motion carried.**

Discussion/Amendments:

- Request to include the Logo committee in the Communications committee.
- Confirmed that the Ad Hoc Committee Roster was updated after the agenda packet was sent out, and will be reviewed during the meeting. Commissioner Timiza Wash requested to be added to the Communications committee.

**Public Comment:** None

**COVID-19 Women’s Impact & Recovery**

Commissioners briefly discussed the brainstorming results from the last meeting. Commissioner Erin Saberi confirmed the California Commission on the Status of Women and Girls (CCSWG) grant proposal was submitted. Highlights of funding requested in the proposal include the following:

- Commission Capacity Building: Build Commission procedures, group norms and a three-year work plan with the support of an outside consultant with expertise working in women’s leadership and organizational capacity. Hold a commission foundational planning retreat.
- Data Resources: Build a comprehensive database resource/public dashboard to understand demographic profile of women and girls in Sacramento County as well as the local impact of COVID-19 on women and girls. This is an area that was identified as a need in the BRC report.
- Creation of a website and infrastructure building for the Friends of the Women’s Commission Organization
- Communications & Marketing
- International Women’s Day Events

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- Community engagement (3 parts)
  - Partnership with Sacramento State University Institute for Social Research to understand the impact of COVID for women & girls in Sacramento County by holding listening circles and to produce a report with information compiled
  - Gather information related to youth mental health with a focus on youth advocacy
  - Gather information and advocate around child care issues

#### Discussion:

- Agreement that should the Commission be awarded the CCSWG grant funding, discussion regarding next steps during the March commission meeting would be beneficial.
- Commissioner Tina Reynolds highlighted that the marketing strategy included in the grant proposal would assist with setting up social media, developing a website for the FRIENDS and creating ads/materials for the commission.
- Commissioner Jinky Dolar shared ideas on how the Commission could participate in International Women's Day and Women's History Month in March 2022. Commissioners agreed to create an ad hoc committee for Women's History Month planning. Volunteers to participate on the committee with Commissioner Jinky Dolar included Commissioners Tina Reynolds and Danielle Metzinger and Tara Taylor with Single Mom Strong.
- Question: Is the Commission keeping an eye out for other grant opportunities? – *This could be included as a strategy in the commission work plan.*

#### Ad hoc Committee Updates

- Bylaws Subcommittee Update: Commissioner Angelina Woodberry shared an update on behalf of the committee.
  - Thank you to all who shared feedback on the first draft of the bylaws. Your insights were greatly appreciated and gave us a lot to work with and think about for our updates. A special thank you to Marian Johnston, a member of the Blue Ribbon Commission with much experience advising women's commissions, who provided consultation throughout the writing of the bylaws.
  - An updated version of the bylaws was included in the agenda packet. Commissioner feedback was incorporated. Some key recommendations were:
    - Provide more clarity about the selection and appointment of new members.
    - Add more objectivity and structure to the resignation/removal process. We also recommended a way for members to take a leave of absence, if needed.
    - No need to have a formalized "Executive Committee," as the officers will work together, each of them delegated specific roles.
    - Keep the bylaws fairly general to allow the commission some flexibility, and more specific procedural matters, if necessary, can be written in policy/procedure documents.
  - Commissioners are invited to spend some time with the document between now and the next meeting and share any final insights/recommendations with Staffer Abigail Nosce, who will compile them and share them with the bylaws subcommittee.

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- Next meeting, the Commission will review any final changes. Our hope is that these will be minor, so we can vote to ratify the bylaws, with any agreed-upon changes.
- Logo Committee Update: Commissioner Tina Reynolds shared that the Logo Committee will be reviewing a draft logo on Friday, February 25, 2022. Once ready, it will be shared with the Commission.
- The Ad Hoc Committee Roster was reviewed. Confirmed the logo committee will fold into the Communications Committee, once it is formed.
- Commissioner Erin Saberi shared that the Commission requested to present to the Board of Supervisors on March 8, 2022 for International Women’s Day. The Commission will present the *How Are The Women and Girls?* Listening Circle quilts to the Board of Supervisors so that they can be displayed in the Board offices during Women’s History Month in March. Board Chair Supervisor Don Nottoli has also asked the Commission for some language for a resolution declaring March Women’s History Month. Commissioner Erin Saberi will draft the resolution and will share the draft with those who have volunteered to be on the Communications Committee for their input and edits.

### Building the Commission’s Foundation

- 700 Forms and Ethics Training: Staffer Kristi Baumbach reminded commissioners to submit their completed 700 forms and ethics training certificate to the Clerk of the Board.
- Orientation Binders: Confirmed Commission Orientation Binders are almost complete and should be available for pick up in March.
- Commission Retreat: Commissioners discussed the idea of a half day or full day retreat to build the Commission’s Foundation. Language included in the CCSWG grant proposal regarding a retreat will be sent out for commissioners to review before the retreat, and to help Commissioners identify other areas to possibly address at the retreat. There was a request to discuss adopting the Convention on the Elimination of Discrimination Against Women (CEDAW) in Sacramento at the retreat.

### Community Announcements

- Sacramento **County Community Childcare Workshop – February 26, 2022** from 10am-12pm. Flyer sent out by email.
- **Mount Saint Mary University is hosting a virtual event March 24, 2022** from 10 am - 12 pm. **launching their annual report on the status of women and girls in California.** The Commission was provided 2 free tickets and a discount on additional tickets. Commissioners interested in attending were asked to let Staffer Kristi Baumbach know.
- The next **Wellness Wednesday** will focus on Black Mental Health- Feb 23, 2022 at 7 pm. Flyer was shared in the chat.
- **La Familia Counseling Center just received funding of 2 million to help with their new Opportunity Center** and they will be creating a community advisory committee to help with planning. Anyone interested in joining the advisory committee is asked to let Commissioner Rachel Rios know.

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- **Saint John's Program for Real Change is hosting a fundraiser** this Friday, February 25, 2022 in partnership with Uptown Studios called Aunt Flo Bingo Night. Flyer was shared in the chat.
- Carol Jones shared information about the non-profit organization **Mending of Mothers, Inc. which started in San Francisco and is now in Sacramento to support single mothers** and their children. Supportive services include virtual afterschool tutoring, employment services, GED support, etc. There are also 4-5 retreats each year for mothers participating in the program. Carol shared the website: [www.mendingofmothers.org](http://www.mendingofmothers.org)
- **The Inaugural Women's Solutions Summit is being held March 8th - March 10th, 2022** from 3-5pm EST. This three day event will feature women experts who will discuss a variety of critical issues related to fair access, fair elections, and fair representation. These women will emphasize the transformative structural solutions that need to be implemented to build a 21st Century Democracy.

#### Action Items/Next Steps

- Between now and next meeting, Commissioners share any final insights/recommendations about the bylaws with Staffer Abigail Nosce.
- International Women's Day/Women's History Month: Commissioner Jinky Dolar will work with Women's History Month Committee members to start planning.
- Commissioner Erin Saberi will work with the Communications Committee on language for the resolution.
- Confirmed that community presentations during future commission meetings would be beneficial. Need to determine when would make most sense for these to be added to commission meetings and if meetings need to be extended to 2 hours in duration to allow for presentations.
- Retreat planning will commence and also be on the agenda for the March 2022 meeting to talk about goals. The wording from the CCSWG grant application will be sent out for Commissioner review [Attachment A] and other ideas on topics to address during retreat can be sent to Staffer Kristi Baumbach to help build a draft agenda.

**General Public Comment:** None

**Meeting adjourned at 7:09 pm**

**Next meeting: Tuesday, March 22, 2022, 5:30 p.m. (virtual meeting)**