

**Sacramento County**  
**Human Services Coordinating Council**  
**Executive Committee Meeting**  
Staffed by Jenniffer Fong, DHS

**Meeting Minutes**

October 4, 2018, Noon

**Meeting Location**

Department of Human Assistance

2700 Fulton Ave

Sacramento, CA. 95821, Conference Room 58

**Facilitator:** Vice Chair, Melinda Avey

**Staffed by:** Jenniffer Fong

**Meeting Attendees:**

Executive Members: Melinda Avey, Ernie Brown, Erica Jaramillo, and Raymond Kemp

**Absent:** Robert Silva Jr.

**Guests:** None

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Topic	Minutes
Call to Order	Vice Chair called meeting to order.
Approval of the September 6, 2018 Minutes	Approval of September 6, 2018 minutes: Ernie Brown moved to approve; Raymond Kemp seconded. Minutes approved.
Heroes of Human Services Awards Update	Each District will have at least three nominees. Date to submit chosen 2018 honorees extended at request of Chiefs of Staff. Selections to be submitted to HSCC Staff by October 12, 2018.
Bylaw Review	Secretary, Ernie Brown asked the Executive Committee to review the revised HSCC Bylaws and assist with changes or additions in version currently being reviewed. Current bylaws on file date back to December of 2012.
Slate of Officers for 2019	Executive Committee discussed 2019 Slate of Officers to present at November 8, 2018 HSCC meeting. Positions for vote include: Ernie Brown – Chair, Erica Jaramillo – Vice Chair and Raymond Kemp – Secretary. Voting to occur at December 13, 2018 meeting.
2019 Retreat	Retreat to occur at Sierra Health Foundation on January 10, 2019. Staff to contact “Plates” to request menu. Bruce Wagstaff to present.
Set Agenda for Main Council Meeting	Agenda for the October 11, 2018 main council meeting was developed.
Public Comments	None
Announcements	None
Adjourn	Meeting adjourned