

**Sacramento County  
Human Services Coordinating Council  
Executive Committee Meeting  
Staffed by Jerri Thompson, DHHS**

**Meeting Minutes**

December 7, Noon

**Meeting Location**

Dept. of Human Assistance  
2700 Fulton Ave  
Sacramento, CA. 95821  
Conference Room 58

**Facilitator:** Chair, Robert Silva Jr.

Staffed by: Jenniffer Fong

**Meeting Attendees:**

Executive Members: Robert Silva Jr., Melinda Avey

**Absent:** Ernie Brown, Addie Ellis, Leslie Julianel

**Guests:** None

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Topic	Minutes
Call to Order	Chair called the meeting to order.
Approval of the October 30, 2017 Minutes	Approval of October 30, 2017 Minutes: Robert Silva moved to approve; Melinda Avey seconded. Ernie Brown abstained.
Heroes of Human Services Awards	Discussion regarding Heroes of Human Services Awards, including: date of event, recipients, reception and volunteer needs. Suggestion for future award pamphlet to include more biographical information on recipient(s) and program serviced.
Slate of Officers for 2018	Three positions for vote: Chair, Vice Chair, Secretary. Chair selects vacancies for “at-large” members with endorsement of council.
2018 Work Plan Retreat	Jenniffer Fong presented using catering services, “Plates”. Plates catered HSCC’s 2017 Retreat. Committee approved. Supervisor Frost confirmed and retreat will begin at 12:30PM and conclude at 3:30PM. Staff will reach out to Addie Ellis asking to facilitate retreat.
Set Agenda for Council Meeting	Agenda for the November 9, 2017 main council meeting was developed.
Public Comments	None
Announcements	None
Adjournment	Meeting adjourned