

**Sacramento County  
Human Services Coordinating Council  
Executive Committee Meeting  
Staffed by Jenniffer Fong, DHHS**

**Meeting Minutes**

October 30, 2017, 9:00AM

**Meeting Location**

Dept. of Human Assistance  
2700 Fulton Ave  
Sacramento, CA. 95821  
Conference Room 58

**Facilitator:** Chair, Robert Silva Jr.

Staffed by: Jenniffer Fong

**Meeting Attendees:**

Executive Members: Robert Silva Jr., Melinda Avey,

**Absent:** Ernie Brown, Addie Ellis, Leslie Julianel

**Guests:** None

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<b>Topic</b>	<b>Minutes</b>
Call to Order	Chair called meeting to order.
Approval of the October 5, 2017 Minutes	Approval of October 5, 2017 Minutes: Minutes not approved due to no quorum reached. Will review in November.
Heroes of Human Services Awards	Reception discussed. Jenniffer requesting volunteers to help set up and break down day of event. Donations will be requested at monthly meeting to pay for refreshments.
Slate of Officers for 2018	Melinda will announce new officer elections to occur in December.
2018 Work Plan Retreat	Discussion ensued regarding January 2018 Retreat date. Date may need to be calendared to February 2018 due to the unavailability of preferred location. Chair will present updated information at monthly meeting for approval.
Set Agenda for Council Meeting	Agenda for the October 12, 2017 main council meeting was developed.
Public Comments	None
Announcements	None
Adjournment	Meeting adjourned