

**Sacramento County  
Human Services Coordinating Council  
Executive Committee Meeting  
Staffed by Jerri Thompson, DHHS**

**Meeting Minutes**

June 2, 2016, Noon

**Meeting Location**

Dept. of Human Assistance  
2700 Fulton Ave  
Sacramento, CA. 95821  
Conference Room 58

**Facilitator:** Chair, Addie Ellis

**Meeting Attendees:**

Executive Members: Addie Ellis, Robert Silva Jr., Ernie Brown, Leslie Julianel,

**Absent:** Melinda Avey

**Guests:** None

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Topic	Minutes
Call to Order	Chair called the meeting to order.
Approval of April 7, 2016 Minutes	Staff brought copies of the May 3, 2016 Special Meeting minutes not the April 7, 2016 minutes. The May 3, 2016 minutes are not listed on the agenda therefore, both sets of minutes will need to be approved at the next meeting.
Review Presentation Calendar and Discuss P.I.O. Invitation	<p>Group reviewed the presentations that are confirmed for the rest of the year.</p> <p>Group discussed what information should be included in the invitation that will be sent to the Public Information Officers (P.I.O's).</p>
Looking Ahead at the 2 <sup>nd</sup> Half of the Year for the HSCC	<p>Group discussed the needs of the second of the year for the HSCC. Including:</p> <ul style="list-style-type: none"> <li>• Have the HSCC members complete an exercise of visiting the DHHS, DHA, and Main Sacramento Count website to see the ease/non ease of navigating for accessing services and then report back the findings at the August meeting in preparation of the P.I.O's September presentation.</li> <li>• Group discussed how they would like to inform the P.I.O's that the HSCC can be used as a focus/advisory group if needed for feedback on any of the websites or discussions on disseminating information to the public the future.</li> <li>• Group is looking forward to interaction with the new Director of Homeless Initiatives and was very pleased that a representative from the HSCC was allowed to sit on the interview panel.</li> <li>• Inform the Goal Committees at the main council meeting next week that a write up of their accomplishments/measurable progress for the year, will be expected.</li> </ul>
Set Agenda for Main Council Meeting	Agenda for the June 9, 2016 main council meeting was developed.
Set Agenda for Qtrly Briefing with the Chiefs of Staff	Agenda for the June 9, 2016 Qtrly Briefing with the Chiefs of Staff was developed.
Public Comments	None
Announcements	None
Adjournment	Meeting adjourned.