

**Sacramento County  
Human Services Coordinating Council**

**Meeting Minutes**

October 09, 2014

**Meeting Location**

Dept. of Human Assistance  
2700 Fulton Ave  
Sacramento, CA. 95821  
Conference Room 58

**Facilitator:** Melinda Avey - Chair

**Staffed by:** Jerri Thompson

**Meeting Attendees:**

- HSCC Members - Melinda Avey (Chair), Addie Ellis, David Mana-ay (Secretary), Gary McDonald (Vice Chair), Robert Silva Jr., Paul Tanner, Frank L. Topping, Angelina Woodberry
- HSCC Ex-officio Members – Mary Behnoud (DHA)
- Guests – Melinda Agramontc, Ryan Loofbourrow, Alan Lange, Doreen Diehl (First 5), Len Marowitz, Janice Milligan, Steven Orkand

**Absent Members:**

- Natasha Broadway, Ernie Brown, Sherri Z. Heller (Ex-officio), Paul Lake (Ex-officio), Robert Meagher, Reginald Williams

## Sacramento County Human Services Coordinating Council

Topic	Minutes
Call to Order/Introductions	Chair called the meeting to order. Introductions were made.
Approval of September 11, 2014 Minutes	Approval of September 11, 2014 Minutes: Addie Ellis moved to approve, Frank Topping seconded. Ayes: Unanimous. Minutes Approved.
Chair's Report	<p><b>Melinda Avey - Chair:</b></p> <ul style="list-style-type: none"> <li>• Heroes Event Recap: <ul style="list-style-type: none"> <li>➢ A Great event was enjoyed by all who attended this inspiring awards ceremony; the Board of Supervisors Chambers was full again this year. With 32 nominations submitted, 17 received the honoree award and 10 received honorable mention. Sherri Heller did a wonderful job again this year as the emcee. The Pocket Pickers, honorees from District 2, invited the audience to sing with them as they played their instruments and sang "You are my sunshine."</li> <li>➢ Chair thanked everyone that donated toward the refreshments for the reception following the ceremony and Leoma Lee for greeting and handing out the programs as guests arrived.</li> </ul> </li> <li>• Membership Update: Two community seat applications have been received. Interview date with the Chiefs of Staff is pending.</li> <li>• There are still Member Advisory Board (MAB) vacancies on the HSCC.</li> <li>• Executive Committee will have their Briefing meeting with the Chiefs of Staff on October 23 at which time they will debrief the Heroes Event and share the Year-End Summary of the 2014 HSCC Goals.</li> </ul>
Announcements:	None
Special Presentation: Sacramento Steps Forward	<p>Ryan Loofbourrow, Executive Director, for Sacramento Steps Forward provided a PowerPoint presentation giving a comprehensive overview of the organization and the work they are doing to end homelessness.</p> <p>Following the presentation Q &amp; A and discussion ensued with the group.</p> <p>Visit the Sacramento Steps Forward website for more information about the program: <a href="http://sacramentostepsforward.org/">http://sacramentostepsforward.org/</a></p>
Heroes of Human Services Awards Update	<ul style="list-style-type: none"> <li>• Awards Ceremony was held on Tuesday, October 7<sup>th</sup> at 9:30am in the Board of Supervisors Chambers, 700 H Street.</li> <li>• Chair provided a recap of the event in the Chair's report earlier in the agenda.</li> </ul>
Discussion on Next Steps – Safety Net Recommendations	<ul style="list-style-type: none"> <li>• Chair shared visits back to the Community Planning Advisory Councils (CPAC) to thank them for their input for the Safety Net Workshop and provide them with a handout (The chart put together by Gladys Deloney of DHA and Sherri Heller of DHHS) showing the funding that is being provided in the County Budget for repairing the Safety Net in Sacramento County is going pretty well. There have been some meeting cancellations due to lack of agenda items so the group will try to get on the November agendas</li> </ul>

## Sacramento County Human Services Coordinating Council

Topic	Minutes
HSCC 2014 Goals	<ul style="list-style-type: none"> <li>• Once members reviewed and made suggestions to the Year-end Summary Report, Gary moved to approve, David seconded. Ayes: Unanimous. Year-end Summary Report Approved with amendments.</li> </ul>
Department and First 5 Updates	<p><b>Human Assistance:</b> Gladys Deloney provided a report included in the meeting packet. Mary Behnoud attended the meeting on behalf of Gladys and provided a handout titled "Med-Cal Only Eligibles by Zip with Medi-Care Switch" which shows the geographic areas by zip code break out of where people are that apply for Medi-Cal.</p> <p><b>Health and Human Services:</b> Sherri Z. Heller provided report included in the meeting packet.</p> <p><b>First 5 Commission:</b> Toni Moore provided included in the meeting packet.</p>
Member Advisory Boards & Community Member's Updates	<p><b>Adult and Aging Commission:</b> Gary McDonald provided report included in the meeting packet.</p> <p><b>Alcohol and Drug Advisory Board:</b> Melinda Avey provided report included in the meeting packet.</p> <p><b>Children's Coalition:</b> Ernie Brown provided report included in the meeting packet.</p> <p><b>Disability Advisory Commission:</b> David shared the DAC had an in-person Ethics Training class.</p> <p><b>Mental Health Advisory Board:</b> No report.</p> <p><b>Public Health Advisory Board:</b> No report.</p> <p><b>Community Members:</b> Staff shared that she attended the Friday, Oct 3<sup>rd</sup> Boards and Commissions Leadership Institute Kickoff where Community Member Natasha Broadway did an outstanding job addressing the new cohort members and guests. She provided inspirational remarks and talked about her membership on the HSCC. Following her speech she had the privilege of introducing Assemblymember Roger Dickinson.</p>
Public Comments	None
Adjournment	Meeting adjourned.

DHA Report to HSCC  
October 9, 2014

- The Department is currently in the process of hiring and training 57 new Eligibility Specialist for the Affordable Care Act (ACA)/Medi-Cal programs.
- Open Enrollment for ACA begins on November 15, 2014.
- Working on collaboration with California Department of Corrections and Rehabilitation to place staff at the Folsom State Prison Facility. The staff will determine eligibility for CalFresh, Medi-Cal.
- Through AB82, the Department of Health Care Services has made funding available to California counties to provide Medi-Cal Outreach and Enrollment activities statewide with emphasis on **the following populations:**
  - Persons with mental health disorder needs
  - Persons with substance use disorder needs
  - Persons who are homeless
  - Young men of color
  - Persons who are in county jail, in state prison, on state parole, on county probation, or under post-release community supervision
  - Families of mixed-immigration status
  - Persons with limited English proficiency

The Department of Human Assistance (DHA) was awarded \$898,174 of these funds to implement a countywide Medi-Cal outreach, enrollment, and retention assistance program. Through an RFP process, DHA awarded \$855,000 to ten local community- based organizations to provide these services.

1) Wind Youth Services	\$75,000
2) Strategies For Change	\$100,000
3) La Familia	\$125,000
4) Sacramento Covered	\$125,000
5) CARES	\$75,000
6) Child Action	\$60,000
7) Harm Reduction	\$60,000
8) Southeast Asian Center	\$75,000
9) Gender Health Center	\$100,000
10) Crossroads	\$60,000

I'll be at the annual meeting of the California Welfare Directors Association this week and will miss the HSCC meeting.

Two updates for you this month:

- I've finally filled the position of Deputy Director of DHHS for Finance, Contracts, and Administration. It's a promotion for Luis Villa, who many of you know from his many years of service at CPS. Please congratulate him and feel free to start contacting him on budget and contract matters.
- The Board of Supervisors voted unanimously to join the State's Title IV-E Demonstration Project (aka "IV-E Waiver") which will significantly change the way that CPS and foster care and juvenile probation services are funded. Instead of an uncapped entitlement (the Federal funding grows when more kids go into out-of-home foster or group home placements), the County will get a capped grant that can be used much more flexibly. (When kids are reunited with their families or adopted, the Federal funding does not diminish and can be used to support families when kids are no longer in foster care or to prevent kids from going into foster care.) This represents major new opportunities for DHHS, Probation, and DHA.
  - There will be an educational meeting to brief the community about the Title IV-E demonstration project on Tuesday, October 28 from 4:00 – 7:00 p.m. at the Board of Supervisors Chambers, 700 H Street. Leaders of the three departments will describe initial program plans aimed at decreasing out-of-home placements, engaging families in individualized case planning, and decreasing recidivism and delinquency among youth on probation. There will be an opportunity for community participants to provide input on our plans and priorities, including ways to re-invest the savings as the costs of placement come down during the 5 years of the project. RSVP to Alicia Blanco at [blanca@saccounty.net](mailto:blanca@saccounty.net)

Sorry I'll miss this week's meeting. Look forward to seeing you all again soon.

### **HIGHLIGHTS OF LAST COMMISSION MEETING – October 6, 2014**

1. Public Hearing: Annual Audit - FY 13/14 totaled \$22.9 million
2. Public Hearing: Annual Report - over 70,000 children parents/caregivers served
3. Approval of the Evaluation Plan for Fiscal Years 2015-16 through 2017-18
4. Presentation: County Health Status Report
5. Nominate and approve Vice Chair for 2015

### **HIGHLIGHTS OF UPCOMING COMMISSION MEETING – December 1, 2014**

1. Presentation: Local Child Care Planning Council
2. Other items to be determined

### **OTHER ITEMS OF INTEREST**

On October 15<sup>th</sup> the Commission will release five Requests for Proposals in the following areas:

- Health Outreach, Screening and Utilization - \$300,000 annually
- Dental Outreach, Screening and Utilization - \$500,000 annually
- Dental Center for Galt/River Delta - \$300,000 in year 1/\$100,000 in years 2 & 3
- Community-based School Readiness Services - \$500,000 annually
- Developmental Screening and Support - \$250,000 annually

Key dates are as follows:

- 10/15 - Release date
- 10/21 & 10/22 - Mandatory Proposer Conferences
- 10/31 - Mandatory Letter of Intent due
- 11/19 - Proposal Due Date (5 weeks following release date)
- 1/2 - Post scores/results
- 2/2 - Commission approval of contracts

### Announcements

- ACC having a health community workshop and health fair on Friday, October 17th

### Agency Reports

#### Area 4 Agency on Aging (A4AA) (David Soto)

- Application period for Health Insurance Counseling & Advocacy Program (HICAP) Request for Proposals will end at noon, Friday, Sept. 26th.
- A4AA is seeking candidates for the position of Office Specialist II and has posted the announcement on their website at [www.a4aa.com](http://www.a4aa.com).
- Sacramento Area Council of Governments (SACOG) is holding three unmet transportation needs hearings in October for Sacramento County.

### AAC Reports

#### Chair's Discretion: Meals on Wheels Community Workshop and Health Fair on Friday, October 17th

- Meals on Wheels report given by David Morikawa. This past fiscal year was difficult with securing finances due to sequester and other funding issues, currently serve about 465,000 meals per year, currently at 1,240 home deliveries in Sacramento County (maximum is 1,150 to realistically sustain), may have to utilize a waiting list, this year started serving about 40,000 meals in Western Placer County, has required program to stretch costs to meet these needs. Program features have changed to provide salads along with meals twice a month. Have 520 routes, 25 of which are covered by paid staff, the rest is managed by volunteers. Nutritional information is available with the meals.

### Committee Reports

- Oversight- (Al Kahane) –Handouts were distributed pertaining to language used by county personnel in determining dependent adult status as well as California legislative information that was received by the committee during the case review meeting in August.
- PROD- (Gary McDonald) – committee has been working on the 2015 Program of Work and have it approximately 90% completed.

### Focal Point reports

- Samuel and Bonnie Pannell Community Center – Laura Bjornsen, Superintendent of Community Centers, and Jennifer Winscott, Program Supervisor, gave a report about the center. Center is a recreational facility that serves all ages. Classes, clubs and activities include Tai Chi, "Fit Over Fifty" aerobics, walking, language (Spanish), Bridge, Bid Whist, computer skills, crafts, ceramics, and an All Seasons café (provided through Meals on Wheels by ACC) for lunches. Transportation includes Paratransit, Regional Transit, as well as a shuttle bus from Molina Medical. "Eat Well, Live Well" pilot program (grant funded), meets for four weeks, will have two meetings a week which includes cooking demonstrations, nutritionist and exercise specialist to give presentations, and has been very successful. Do It Yourself workshops for various home improvement projects are open to all ages.

- At our regular meeting on October 8, 2014, the Alcohol and Drug Advisory Board will host an Informational Forum on Proposition 47, a voter initiative for the November 2014 California ballot that will reduce the penalties for non-serious, non-violent property and drug crimes from felonies to misdemeanors and direct financial savings to K-12 schools, mental health and substance abuse treatment, and victim services.
- Lovell from the California Police Chiefs Association and Elizabeth Siggins from the “Yes on 47” Campaign Committee will join us to discuss the pros and cons of this initiative.



## **October 2014 Report to the Human Services Coordinating Council**

### **Executive Committee**

Studying how to take advantage of the Title IV-E Waiver Federal funds. Continuing to receive applicants for the Coalition

### **CPS Oversight Committee**

Received update on CQI process from Michelle Callejas. Reviewed inconsistencies in hot line call responses. Working closely with HR department regarding social worker training. Had presentations on Court Services and from County Counsel

### **Children's Trust Fund Committee**

Letter to DHHS regarding inconsistencies in data previously provided resulted in new information and a presentation made to the Coalition at the September meeting. Errors had been reported in the numbers of Birth Certificates which skewed the data. Future projections for the trust fund balance were not affected and an RFP release is still a few years away. The committee will be reviewing data monthly Two new members added to the committee which now totals 5. This is the Bylaws minimum requirement

### **Policy and Advocacy Committee**

Committee is exploring where to concentrate advocacy. Looking at a new page for the web site

### **Other**

Providing continuing support and input to the First 5 Advisory Committee and HSCC

Sacramento County Office of Emergency Services'  
Access and Functional Needs – Coordination Advisory Group  
(AFN-CAG)

By:

HSCC Member Frank L. Topping  
Reporting as a Core Member of SCOES' AFN-CAG

On October 1<sup>st</sup> the Access and Functional Needs / Coordination Advisory Group Core Team held a conference call at 10:30 am – Call minutes follow below:

Access and Functional Needs Coordination Advisory Group

October 1, 2014  
Conference Call – Minutes

~ Roll call – Cheryl, Frank and Kris

~ Follow up on 2013/2014 goals: **Reviewed the following goals (established in November 2012) and status through October 1, 2014.**

- build a strong foundation of support and communication between government and citizens with AFN; The team continues to build relationships and networks with community partners providing services to people with access and functional needs. Training opportunities and emergency planning feedback opportunities have been provided to a variety of community partners/members providing services to people with access and functional needs. The issue is with 'engagement' in these opportunities by a wider variety and greater number of community partners. Since the team started (November 2012), they have invited various members of the community to participate in quarterly meetings. Approximately 65 community partners are included in quarterly meeting invitations and training notifications. Only a small percentage (less than 20%) of those agencies / community partners participated in the meetings / training opportunities. **STATUS:** Ongoing; need to engage community partners and stakeholders – this has been the ongoing dilemma.
- review and evaluate emergency plan documents;

During the community partner meetings held, various Board approved emergency plans were shared with the group. At every meeting, the meeting participants were provided a copy of the County's webpage listing all 'approved' emergency plans. The group was asked to review said plans and provide feedback, concerns, etc., to the Office of Emergency Services (contact info provided). **STATUS:** Need more engagement by community partners.

- advise the Office of Emergency Services (OES) of preparedness and response issues that impact PAFNs;

Nothing from the community partners (outside of government agencies) has been provided to the Office of

services (OES) regarding preparedness and/or response issues that impact people with access and functional needs. **STATUS:** Need more engagement by community partners; canvas community partners for input for preferences: meetings, newsletters, or topic of the month.

- improve public and cultural understanding between PAFN communities, government, and county residents;

Training was recently provided to transportation providers and first responders (government and private) regarding communication and emergency transportation for people with access and functional needs.

Trainer: Richard Devylder, Director – CalOES Office of Access and Functional Needs (OAFN).

<http://www.calema.ca.gov/ChiefofStaff/Pages/Access-and-Functional-Needs.aspx>

**STATUS:** This is an ongoing activity.

- address pertinent issues, some of which include:
  - planning, preparedness, and emergency response – ongoing;
  - education and awareness within PAFN community – need assistance of community partners to educate and make others aware of emergency preparedness;
  - accessible alert and notification methods and requirements – change in systems used to notify the public of emergencies. Emergency alert and notification migrated from a Reverse 9-1-1 system to an Everbridge system with self registration. Community members can register for alert messages by going to: <https://member.everbridge.net/index/453003085611271#/login> or <http://www.sacramentoready.org/Pages/Emergency-Alerts-Notification-System.aspx>
  - promote the importance of self-preparedness programs and neighbors helping neighbors – preparedness information can be found on the County’s website: <http://www.sacramentoready.org/Pages/default.aspx> as well as other agencies such as the American Red Cross, Salvation Army, and more;
  - participate in community emergency exercises and drills – the County OES hasn’t designed any community type exercises or drills in the past nine months, however members of OES are participating on exercise design teams for exercises to be scheduled in 2015 (American Red Cross). If the exercise includes the community (volunteers), and particular elements are being exercised, outreach will be made to the community partners servicing people with access and functional needs for participation in the exercise / drill;
  - availability of community-based emergency preparedness programs and trainings – a variety of non-profit agencies (e.g., American Red Cross, Salvation Army, R.S.V.P.-N.E.T. Program) provide training opportunities and emergency preparedness programs to the public;
  - evacuation and accessible transportation concerns – The County’s Evacuation Plan (2008) is on the County’s website: <http://www.sacramentoready.org/Pages/default.aspx> The plan is due to be updated in 2015. The Transportation Annex (draft) is an annex to the Evacuation Plan. Annexes are not typically posted on the County’s website as they are standard operating guides – tools used by the Emergency Operations Center (EOC) on managing resources. The Annex is not considered an emergency plan, rather a guidance for responders in the EOC;
  - media coordination to ensure emergency information is provided in a manner that is fully accessible and inclusive – Ongoing; in 2013 – County CMO, City of Sacramento CMO, and CalOES OAFN met with local broadcast stations to advise of need for ‘all inclusive’ broadcasting of emergency

OAFN regarding communications and emergency transportation – audience of first responders and transportation providers. More work needs to be done in this area.

- ~ Discuss 2015 path-forward: meeting dates, time, and locations, as well as participation (as well as any remaining meetings for 2014)
- ~ Adjourn

Tasks:	Assigned to:	Intended deliverable:	Due date:
2015 Community Partner involvement – canvas network for preferences (meetings, newsletter, etc.)	Kris	Increased engagement of community partners in emergency preparedness and planning efforts.	October 24 <sup>th</sup> – feedback deadline.
AFN-CAG Conference call – Wednesday, October 29 <sup>th</sup> , 2014 @ 10:30 a	Neal, Cheryl, Frank and Kris	Discussion of community partners' feedback and development of path forward (2015)	October 29 <sup>th</sup> , 2014

Respectfully,

Frank L. Topping – Sacramento

Member:

Sacramento County Disability Advisory Commission  
Sacramento County Human Services Coordinating Council  
Sacramento County Mental Health Services Act Steering Committee  
Sacramento County Office of Emergency Services' AFN-CAG Core Team