

**Sacramento County
Human Services Coordinating Council**

**Executive Committee Meeting
Staffed by Jerri Thompson, DHHS**

Meeting Minutes

December 6, 2012, Noon -1:00 PM

Meeting Location

Dept. of Human Assistance
2700 Fulton Ave
Sacramento, CA. 95821
Conference Room 94

Facilitator: Ernie Brown, Chair

Meeting Attendees:

Executive Members: Ernie Brown (Chair), David Ballard (Vice Chair), Melinda Avey (Secretary), Matt Mengelkoch (Member-at-Large)

Absent: None

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Topic	Minutes
Call to Order	Meeting was called to order by Chair.
Approval of December 6, 2012 Minutes	Approval of December 6, 2012 Minutes: Mengelkoch moved to approve, Ballard seconded. Ayes: Unanimous. Minutes Approved.
Work Plan Retreat	Work Plan Retreat will be held on January 10 th from Noon-3:00pm at the Sierra Health Foundation. Supervisor Phil Serna will be the guest speaker. Staff to follow up with site facilities staff to have easels set up for the meeting.
Set Agenda for Council Meeting	Agenda for the December 13th council meeting was developed.
Set Agenda for Dec 13 th Qtrly Mtg. w/Chiefs	Agenda for the December 13 th quarterly meeting with the Chiefs was developed.
2013 HSCC Calendar	Committee discussed the dates of the 2013 HSCC meetings as no standing dates land on any holidays the dates will remain for the year as the second Thursday of each month with no meeting to be held in July for a summer break. The Calendar will be brought forward as an action item to the Council at the December 13 th meeting.
Public Comments	None
Other Items	None
Adjournment	